



Trident Technologies and
Consulting – Global, LLC

Budget Financial Management Analyst

Job Title: Budget Financial Management Analyst
Work Location: Alexandria, VA
Position Classification: Full Time
Security Clearance: Active SECRET clearance

Overview

Trident Technologies and Consulting - Global, LLC (d.b.a. T2C-Global) is currently seeking motivated and talented individuals who can offer the knowledge, skills, and experience to support the United States Navy in administrating the PMS 408 Naval Expeditionary Programs (EXM) Professional Support Services program.

PMS 408 requires services to support the research, development, acquisition, and support of several programs including CREW, JEOD, UWEOD, ExMed, ATA, and other future programs that are assigned to PMS 408

Responsibilities

- Preparation of funding execution documents in NAVY ERP and PRISMS
- Tracking and reporting program financial transactions from initiation to execution
- Provide financial status reports and assessments to identify program financial resources and evaluating obligation/expenditure status
- Assist in the preparation of task planning sheets (TPS)
- Assist in the reconciliation of financial transactions
- Assist in Navy ERP to include, but not limited, to work breakdown structure/project structure maintenance and cost-planning maintenance
- Assist with budget formulation and submission
- Assist in the preparation of various presentations, mid-year reviews, quarterly execution reviews, budget exhibits and briefings

Required Qualifications

- **Active SECRET clearance**
- Minimum of 3 years relevant financial management experience within the Naval Sea Systems Command (NAVSEA) – support to similar commands may be considered
- High-level of proficiency with Navy ERP; particularly preparing funding documents
- Must be knowledgeable with the Planning, Programming, Budgeting, and Execution (PPBE) process with cost estimation, preparation and justification in all areas of DoD financial and program execution
- Understand funding appropriations
- High-level of proficiency with MS Excel

Desired Qualifications

- Detailed understanding of funding execution across all funding appropriations (i.e. Shipbuilding & Conversion, Navy (SCN), Other Procurement, Navy (OPN), Research, Development, Test & Evaluation (RDT&E), Operations & Maintenance, Navy (OM&N), and Foreign Military Sales (FMS)
- Proficient in Microsoft Office Suite, with emphasis on Microsoft Word, PowerPoint, and familiarity with MS Project
- Experience with Visio and Access

Supplemental Information

Special Conditions

- If offered employment, you will be required to submit to a background investigation.



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- Employees performing sensitive requirements must be able to pass a drug test as a condition of employment and submit to random drug testing throughout the contract performance period as per FAR 252.223-7004, Drug Free Workforce. If your position requires drug testing to successfully meet contractual obligations, this will be a condition of employment.

Equal Opportunity Employment Statement

T2C-Global is an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

T2C-Global POINT OF CONTACT

If interested in applying for the above listed position, please contact us at; recruiter@t2cglobal.com