



Inventory Control Specialist

Job Title: Inventory Control Specialist
Work Location: Virginia Beach, VA
Position Classification: Full Time
Security Clearance: Secret

Overview

Trident Technologies and Consulting - Global, LLC (T2C) is an Economically Disadvantaged Woman Owned Small Business (EDWOSB) and Certified Woman Owned Florida Business Enterprise specializing in providing innovative global defense services and solutions. T2C is currently seeking motivated and talented individuals who can offer the knowledge, skills, and experience as an Inventory Control Specialist for our Virginia Beach based customer.

Responsibilities

The Inventory Control Specialist (ICS) provides logistics and inventory support to two N6 departments within the SRTs (2/SRT-1 and 2/SRT-2). Contractor should have experience in Expeditionary Logistics and be proficient in the Special Warfare Automated Logistics Information System (SWALIS), Special Warfare Information Fast Tracker (SWIFT) BIZFLOW system, Defense Property Accountability System (DPAS), and Catalog Ordering Logistics Tracking System (COLTS).

Specific duties include:

- Assist the Logistics Officer by using DPAS, SWALIS, and COLTS.
- Administrative inventory control and accountability, and maintenance of property accountability records, to include a complete trail of all transactions suitable for audit.
- Establish and maintain records of property accountability systems, including a complete trail of all transactions suitable for audit.
- Marks and tracks property received and issued in government approved barcoding system.
- Issues custody receipts and/or similar documents designed to assign responsibility for property.
- Physical inventory control and accountability through secured spaces and storage units, access lists, marking and tracking property received and issued.
- Assist the Logistics Officer by adding and removing equipment and supplies from all inventory databases, to include properly disposing of items through the Defense Logistics Agency (DLA), the Special Operations Forces Support Activity (SOFSA), and the Special Operations Forces Tactical Assured Connectivity System (SOFTACS).
- Support and provide guidance/recommendations to command personnel on related supplies and services.
- Must be familiar with NSW Communications equipment.

Qualifications

- **Current DoD active SECRET clearance.**
- Previous two year SWALIS or similar government inventory management system experience.
- Prior DOD experience-minimum of four years required.
- Experience with Microsoft Windows and Microsoft Office applications such as Excel, Word, PowerPoint and other related programs.



Supplemental Information Special Conditions

- If offered employment, you will be required to submit to a background investigation.
- Employees performing sensitive requirements must be able to pass a drug test as a condition of employment, and submit to random drug testing throughout the contract performance period as per FAR 252.223-7004, Drug Free Workforce. If your position requires drug testing to successfully meet contractual obligations, this will be a condition of employment

Equal Opportunity Employment Statement

T2C is an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

T2C POINT OF CONTACT

If interested in applying for the above listed position, please contact us at; recruiter@t2cglobal.com